

Getting Started with Daminion Server

<u>Download</u> the latest version of Daminion Server from the Daminion web-site* * The latest unofficial builds are always available on <u>our forum</u>.

The Daminion Installation package contains:

- Daminion Server Installation
- Daminion Client Installation
- Daminion Server Installation Guide

ON A SERVER COMPUTER

Install Daminion Server on a computer that will be acting as a server on your local network. Launch the Daminion Server Administration Panel and check that the 2 green "running" lamps are fired.

Make a note of your computer's IP address or name. This info will be required when establishing a connection with Daminion Clients.

Daminion Server Administration	
Administration View Help	
	T (0.0 H)
License Type:	leam (2 Connections)
Licensed to:	ASDF
Free updates until:	May 4, 2015
	License Management
Daminion Server status:	Running
Version:	3.4.0.1107
Log on as:	LocalSystem
Ports in use:	8082, 8084, 8083, 8085
Computer Name and IP	MediaServer
address(es)	192.168.0.7
PostgreSQL Status:	Running
	Catalogs
	licerc
	<u>Oscisni</u>
	Stop

If you have any problems during installation, please check out the <u>Daminion Server Installation Guide</u>.

If you continue to experience difficulties installing Daminion Server, please <u>let us know</u>: we can do it for you remotely, for free.

ON A CLIENT COMPUTER

Install and launch Daminion Client on a client computer.

Go to the File menu and navigate to the "Open Shared Catalog..." option.

File	Edit View	Catalog	Item	Window	He	lp
	New Catalog				\odot	×
	Open Catalog		Ctrl	+0		
	Open Shared Cata	alog C	trl+Shift	+0		
	Close Catalog					
	Add Files		Ctr	l+I		
	Import From			•		
	Print		Ctrl	+P		
	1.192.168.0.7\Net	Catalog				
	2. C:\Images\01.d	lmc				
	3. 192.168.0.3\Net	Catalog				
	n. 14					

Press the **"Add Daminion Server"** button and enter your server PC name or IP address. You can get this info by launching the Daminion Server Administration Panel on your server PC (see above)

Add Daminion Ser	Remove 💌
Catalog Name 192.168.0.7 Test Catalog	Catalog Description
	Please specify a name or IP address of the computer where th Daminion Server was installed:
	192.168.0.7 For example: 192.168.0.100 or MediaServer



If everything is OK an empty workspace will open with your server name or IP address as the title in the tab at the top of the page. Click on the "Add Files" button and select the files you want to import to your Daminion Server.

192.168.0.7\NetCatalog - Dam	inion
File Edit View Catalog	Item Window Help Ask a Question
Catalog Tags	to x 192.168.0.7\NetCatalog
<filter tags=""></filter>	Add Files Show All C <quick search=""></quick>
Saved Searches	
▶ Folders	
Media Format	
▶ Flag	
▶ Rating	
Color Label	
▶ Camera Model	
▷ Camera Lens	
Creation Datetime	No items match your search criteria
▶ People	
▶ Place	

There are two options for importing files:

- Add Files without Copying to Daminion Server
- Copy Files to a shared catalog and add to catalog

Import Source			
Files and folders	Add files to the catalog without copying them		Create Sub-Folders
	Copy files to a shared folder and add to the catalog		%yyyy\%mm\%yyyy-%mm-%dd
Group by: Capture Time -	Delete source files after successful transfer		Rename Files
All Files (76)		•	%date_%time_%inum.%ext
08.02.2011 (62)			Assign tags
22.02.2011 (1)		-	
21.09.2011 (1)			None
23.09.2011 (1)			
26.09.2011 (3)			
27.09.2011 (2)			
30.09.2011 (1)	📕 3643202 XS 📕 3643202 XS 📕 3643202 XS 📕 3643202 XS		
CE 04 11 2011 (4)			

If the files to be imported are not directly accessible from the Server PC (for example, if they're in a local folder on the client computer), you'll see the option "Upload files to server..." instead of "Add files to catalog..."





To determine which import option to choose, please read the previous article, "Selecting the right file storage scheme for Daminion Server".

When the import process is complete, all your documents, with their descriptions, will be visible to other Daminion Clients connected to the Daminion Server.

Before you start working with Daminion Server please read the following articles:

- Selecting the right file storage scheme for Daminion Server
- How to configure Daminion Server properly